

What you should know about the system for mutual recognition of professional qualifications in the EU Member States, EEA countries and Switzerland

Austria Belgium Bulgaria Cyprus Czech Republic Denmark Estonia Finland France Germany Great Britain Greece Hungary Iceland Ireland Italy Latvia Lichtenstein Lithuania Luxembourg Malta Vetherlands Iorway Poland ortuguese omania Iovakia ovenia oain veden Vitzerland



What you should know about the system for mutual recognition of professional qualifications in the EU Member States, EEA countries and Switzerland

Compiled by Zuzana Šonková and Štěpánka Skuhrová

Ministry of Education, Youth and Sports Centre for Recognition of Professional Qualifications

Centre for Higher Education Studies Centre for Equivalence of Documents about Education (ENIC/NARIC)

Prague 2008

3 1/ Introduction

Who needs recognition of a professional qualification? > What is a regulated profession or activity? > Which professions are regulated in the Czech Republic?

5 2/ Legal framework EU legislature > Primary law > Secondary law > Recognition of professional qualifications in the Czech Republic - legal regulation > Exceptions 8 3/ Procedure of recognition

8 3/ Procedure of recognition

The profession I want to practise is regulated in the Czech Republic. What shall I have to do? What shall the recognition authority do? > Compensation measures > Appeal > Where to find information

13 4/ Temporal or occasional pursuit of regulated profession (i.e. provision of services)

Annex 1 - 3

- 15 1/ The Competent Recognition Authorities in the Czech Republic
- 17 2/ Contact Points in EU, EEA and Switzerland
- 20 3/ Useful links

Introduction

The Member States of the EU (Austria, Belgium, Bulgaria, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Ireland, Italy, Latvia, Lithuania, Luxembourg, Malta, Netherlands, Poland, Portuguese, Romania, Slovakia, Slovenia, Spain, Sweden, Great Britain), the countries of the European Economic Area (i.e. Iceland, Lichtenstein and Norway) as well as Switzerland form the Single Internal European Market. The free movement of persons, services, capital and goods are the fundamental rights of EU citizens. They have the right to reside and work in any of the countries mentioned above. Recognition of professional qualifications is a suitable mechanism facilitating the free movement. It enables citizens of these states to gain access to the professions in which they are qualified in the home Member State and enjoy the same rights as its nationals who practise these professions.

Recognition of professional qualifications is focused on assessment of knowledge and skills of a particular person. Such knowledge or skills might be proven by either an evidence of formal qualification (education and training) or a document confirming a factual exercise of a profession.

The result of the recognition of professional qualification process is the decision whether the particular person has sufficient knowledge and skills to pursue a specific profession or activity.

State or public administration employees, who exercise the public authority, are not subjects to recognition of qualification (e.g. army, police, and some state or public administration positions).

Discrimination between persons on the basis of nationality is not allowed.

Who needs recognition of a professional qualification?

If you are a citizen or a resident of the countries mentioned above (or a family member of such person) and want to work in a country other than country of origin of your qualification, you need to know whether or not the profession or activity, which you intend to carry out in the host country, is regulated in this country. If this is the case, you must have your professional qualification recognised. If the occupation or activity is not regulated, you do not need such recognition and can seek employment directly.

What is a regulated profession or activity?

The fact that a profession or activity is regulated in the host country means that specific formal conditions have been set concerning the pursuit of this profession or activity. These conditions ensure that the profession will be practised to the standards required and in a way that does not pose any threats as regards your and the country's citizens' health and safety. The conditions may include a specific level and type of education, work experience, appropriate health condition, moral integrity, etc. Each country regulates the practice of certain professions. They may differ from country to country, but always include the profession of doctor, dentist, pharmacist, general nurse, midwife, veterinary surgeon, architect (so called sectoral professions), in the following teacher, physiotherapist, barrister, auditor etc.

• Which professions are regulated in the Czech Republic?

The Czech Republic ranks among the countries with a relatively high number of regulated professions and activities. The list of regulated professions contains about 390 professions and activities. The highest number of them may be found in industry and trade, i. e. especially trades according to Act No. 455/1991 Coll., The Trades Act . Large number of regulated professions is in the field of healthcare. Considering the number of regulated professions and activities according the respective recognition bodies are ranking at next positions mining, nuclear energy, agriculture, transport and education. A full list of regulated professions and activities in Czech and in English is available from a database on the official website of the Ministry of Education, Youth and Sports (www.msmt.cz).

Legal framework

EU legislature

Primary law

Article 47 of the EU Treaty establishes the obligation to issue directives for mutual recognition of diplomas, certificates and other qualification documents. It also obliges with the same aim to issue a directive coordinating the norms of member states which are related to the field of commencing and conducting the business of self-employers.

Secondary law

The secondary legal framework for recognition of professional qualifications of EU, EEA and Swiss citizens vest in the **Directive 2005/36/EC of the European Parliament and of The Council on the recognition of professional qualifications**.

Directive 2005/36/EC on the recognition of professional qualifications simplifies and concentrates the system of mutual recognition of the professional qualifications in one legal regulation. It preserves the principles of the general system for recognition of professional qualifications and also the principles of automatic recognition of professional qualifications which were introduced for the profession of doctor, dentist, pharmacist, general nurse, midwife, veterinary surgeon, and architect, i.e. sectoral professions.

The directive also introduces new instruments:

- Introduction of temporal or occasional pursuit of regulated profession, i.e. "provision of services" The regulation of provision of services takes into account the recipient of the service. Due to this fact the provision of services is distinguished according the influence to the health and security of the recipient of the respective service.
- > Introduction of 5 levels of qualification, which influenced the domestic legal regulation.
- New possibility to use the compensation measures on the basis of so called "common platforms", i.e. compromise conditions set out by all EU Member States.
- Within the administrative procedure of recognition of professional qualification is newly regulated recognition of professional qualification in the common procedure and in the preliminary question procedure if the recognition is a condition for commencing of self-employment.
- Enlargement of branches under the automatic recognition of professional qualification (e.g. medical specializations).

The essence of the General system of recognition of professional qualification is to avoid, under some formal and material conditions, the territorial limitation of exercise of a particular regulated profession (profession which exercise is possible only under some regulation according the domestic legal norms). Recognition of professional qualification means that the person, whose qualification for exercises of the same profession was recognized in the state of its origin has the same rights as the person who acquired the qualification in the host (receiving) state.

The essence of the Sectoral system is harmonisation of education regulations; or exercise of some activities, at the stage of education or the professional training. The sector system is applied to professions by which qualification has to be taken into account very seriously. Such professions are: doctor, dentist, pharmacist, general nurse, midwife, veterinary surgeon and architect.

In the area of the General system of recognition of professional qualification replaces the Directive on the recognition of the professional qualifications the directives 89/48/EEC, 92/51/EEC and 1999/42/EC. The replaced directives were transposed into a) Act No. 18/2004 Coll., on the recognition of professional qualification and b) Act No. 455/1991 Coll., The Trades Act.

As for the Sectoral system related to health care professions doctor, dentist, midwife, general nurse, pharmacist, replaces the Directive existing wording of directives 93/16/EEC, 78/686/EEC, 78/687/ EEC, 80/154/ EEC, 80/155/ EEC, 77/452/ EEC, 77/453/ EEC, 85/432/ EEC a 85/433/ EEC transposed into Act No. 95/2004 Coll. and Act No. 96/2004 Coll. in the actual wording amended by Act No.125/2005 Coll.

Recognition in the field of architecture was regulated by Directive 85/384/EEC transposed into Act No. 360/1992 Coll., on professional practice of certified architects and on the professional practice of certified engineers and technicians active in construction as amended.

Recognition of professional qualifications in the Czech Republic – legal regulation

Recognition of professional qualifications is regulated by Act No. 18/2004 Coll., on recognition of professional qualification and other competencies of the nationals of the Member States of the European Union and some nationals of other states and on changes to other acts (Recognition of professional qualification Act), which was amended by Act No. 189/2008 Coll. due to the necessity to implement into Czech legal system the Directive 2005/36/EC of the European Parliament and of The Council on the recognition of professional qualifications.

The procedure on recognition of professional qualification has legal basis in the *Act. No. 500/20004 Coll., administrative procedure Act,* with some exceptions prescribed by *Act No. 18/2004 Coll., on the recognition of professional qualification.*

Above mentioned procedure could be naturally applicable only to persons, who are fully qualified to exercise the regulated profession or activity in state of their origin or if the profession was already practised in the respective state.

Exceptions

Procedures on recognition of professional qualification of:

- Barristers (Act No. 85/1996 Coll., on the legal profession, Directive 98/5/EC)
- Auditors (Act No. 254/2000 Coll., Auditors Act, Directive 2006/43/EC)
- Architect (Act No. 360/1992 Coll., on exercise the profession of authorised architects, certified engineers and technicians)
- Doctor, Dentist, Pharmacist (Act No. 95/2004 Coll., on the conditions of recognition of professional qualification for Doctor, Dentist and Pharmacist)
- General Nurse, Midwife (Act No. 96/2004 Coll., on non-medical healthcare professions)
- Veterinary surgeon (Act. No 166/1999 Coll., on veterinary care) are regulated by special acts and professions of Barristers and Auditors in addition by "sector directives" as well.

The common base of aforementioned professions is the harmonization of the minimum content of studies which enables practically automatic recognition of diplomas, certificates and coordination of legal and administrative norms referring to respective professions.

Procedure of recognition

The profession I want to practise is regulated in the Czech Republic. What shall I have to do?

If the profession is regulated, an application for recognition of your qualifications with the documents required must be submitted to the relevant competent recognition authority¹). The name of the body and contact details may be found in the database of regulated professions (www.msmt.cz). A list of required documents is in the database and on the concrete competent authority' websites or generally in the Act No. 18/2004 Coll., on the recognition of professional qualification.

An application form in the Czech language, personal identification, document stating nationality of the applicant, evidence of formal qualifications and certificate proving payment of the administrative fee are required.

Acceptance of the Application for recognition of professional qualifications by the competent recognition authority is charged CZK 2000,- and it is paid by a stamp or by bank transfer.

What shall the recognition authority do?

The recognition authority will examine whether the application and the documents attached contain all the necessary information to assess the qualifications and to make a decision. If necessary, the recognition authority shall ask the applicant to provide further information.

If the application and the documents attached are complete, the recognition body is obliged, according the provision of section 24, paragraph 5 of the aforementioned Act, to make a decision without any delay, latest within 60 days. In case of common procedure or particularly complex matter, the recognition authority, according the section 24, paragraph 2, is obliged to come to a decision latest within period of 90 days.

When the decision has legal force, the recognition authority is obliged to return the submitted documents within 15 working days (document stating nationality of the applicant, evidence of formal qualifications), if the documents were attached in original form or as certified copies.

Following examination of the application, the recognition authority issues a decision stating that:

- professional qualification is recognised, or
- compensatory measures in the form of an adaptation period or aptitude test must be taken on the part of the applicant prior to recognition, or
- > application for recognition of professional qualification is rejected.

^{1 |} There is also a possibility of submitting the application to Centre for Recognition of Professional Qualifications which will forward it to the relevant competent authority.



Compensation measures

These measures are required by the recognition authority if there are substantial differences between the applicant's education and the one required in the Czech Republic.

Compensation measures might be in the form of an adaptation period or an aptitude test. The choice is up to the applicant.

During an *adaptation period* the applicant for recognition performs the regulated profession under the supervision of a professionally competent person. Some further relevant training may also be part of this period. The length of the adaptation period can not exceed 3 years.

An aptitude test usually consists of a written and an oral part. As a rule it is taken in the Czech language in the presence of representatives of the recognition body, university or other educational institution with the respective specialisation. The examination aims to test the knowledge and skills necessary for the practice of a profession and which were not included in the applicant's training.

An aptitude test - taking the test is charged maximum of CZK 5000,- according the Act on recognition of professional qualification.

Appeal

Against the decisions issued by a central administrative body as a central recognition authority may be submitted an appeal (Section 152, Administrative procedure act) as for the matters of recognition of professional qualifications. Minister or the head of central administrative body hears the appeal considering the opinion of a special commission, so called "permanent appeal commission". Time for appealing is limited to 15 days after the announcement of the decision (with the exception that the applicant was not duly informed about the possibility to appeal and the respective period to do so – se Section 84 and 85 of the Administrative procedure act). The period for hearing the appeal, i.e. issue of decision about the appeal, is governed by section 71 of the Administrative procedure act.

In some cases, the decisions may be reviewed by court on the basis of either administrative (Section 65 of Act No. 150/2002 Coll. Administrative courts procedure Act) or civil action (Section 246 of Act No. 99/1963 Coll., Civil courts procedure act). Administrative action may be submitted, if the decision of recognition authority violates rights of the applicant, is incompetent or unlawful. Civil action may be submitted, if the recognition authority issued a decision within its competence, but about a civil case (Section 68, lit. b) of the Administrative courts procedure Act). Appeal periods are set out according the nature of the action – administrative or civil (Section 72 of Act No. 150/2002 Coll. and Section 247 of Act No. 99/1963 Coll.: "The action shall be submitted in 2 months period since the delivery of the decision issued by administrative body)."

Where to find information

Information point ("contact point") about recognition of professional qualifications in the Czech Republic is Centre for Recognition of Professional Qualifications.

The Centre provides information about recognition of professional qualifications and application of Directive 2005/36/EC on the recognition of professional qualifications in the Czech Republic.

The Centre coordinates the activities of recognition authorities and represents the Czech Republic in the Group of coordinators, which is chaired by the European Commission, as well as in the Committee for the recognition of professional qualifications.

Ministerstvo školství, mládeže a tělovýchovy (Ministry of Education, Youth and Sports)
Centrum uznávání odborných kvalifikací (Centre for Recognition of Professional Qualifications)
Odbor dalšího vzdělávání (Adult Education Department)

Karmelitská 7 118 12 Praha 1 Tel.: + 420 257 193 376 Tel.: + 420 257 193 579 E-mail: qualifications@msmt.cz Web: www.msmt.cz

The Centre maintains a database, which contains a list of regulated professions and activities in the Czech Republic. For each profession there are qualification requirements for its practice, the relevant recognition body and the legal regulation governing the profession in the Czech Republic. The database also contains information about the recognition procedure, application form for recognition of a professional qualification, texts of the Directive and of the Act on recognition of professional qualification, and other important information and links (see www.msmt.cz).

The contact point is as well **Ministerstvo průmyslu a obchodu** (Ministry of Industry and Trade) due to the highest number of regulated professions in its administration.

Ministerstvo průmyslu a obchodu (Ministry of Industry and Trade)

Na Františku 32 110 15 Praha 1 Tel.: + 420 224 851 111 Fax: + 420 224 811 089 E-mail: posta@mpo.cz Web: www.mpo.cz

Information in other EU and EEA countries and Switzerland is provided by the national contact points listed in Annex 2 and at http://ec.europa.eu/internal_market/qualifications/links_en.htm

Competent recognition authorities

The list of competent recognition authorities is listed in Annex 1 and at www.msmt.cz .

Advisory bodies

The Centre for Recognition of Professional Qualifications and the competent authorities cooperate with two advisory bodies.

Centre for Equivalence of Documents about Education – NARIC CR, which is a part of the Centre for Higher Education Studies, has been a member of the EU NARIC network since 1997. At the request of a Czech recognition body, it provides an expert opinion on higher education degrees submitted for recognition. The opinion concerns the status of the higher education institution, which issued the diploma, the level of higher education achieved and might also contain assessment of the scope and content of the higher education qualification with regard to the qualifications required for the performance of a specific profession in the Czech Republic. The opinion is not binding upon the recognition body.

NARIC provides information concerning higher education qualifications in the Czech Republic to partner NARICs in EU countries and in this way facilitates recognition of the professional qualifications of Czech citizens abroad.

Address:

 Centrum pro studium vysokého školství, v.v.i. (Centre for Higher Education Studies) Centre for Equivalence of Documents about Education – ENIC/NARIC U dvou srpů 2024/2 150 00 Praha 5 Tel.: + 420 257 011 335 Fax: + 420 257 531 672 E-mail: naric@csvs.cz Web: www.naric.cz

The National Institute for Technical and Vocational Education (NUOV) is an advisory body for qualifications of elementary and higher professional education. At the request of the competent recognition authority the NUOV provides an expert opinion concerning the level of acquired education or the content and scope of education with respect to the qualifications required for the performance of a specific profession in the Czech Republic. Same as for the higher education, the opinion is not binding the recognition body. NUOV co-operates with similar institutions abroad.

Address:

Národní ústav odborného vzdělávání

(The National Institute for Technical and Vocational Education) Weilova 1271/6 102 00 Praha 10 Tel.: + 420 274 862 251 – 6 Fax: + 420 274 863 380 E-mail. nuov@nuov.cz Web: www.nuov.cz

Temporal or occasional pursuit of regulated profession (i.e. provision of services)

Directive 2005/36/EC introduces in its articles 5 to 9 completely new general legal regulation on providing services in the field of regulated professions. Recognition of professional qualification Act was in its Section 5 (which up to now governed the matter in question with compliance with the Articles 49 and 50 of the Treaty) amended in the appropriate way.

Great deal of regulation according the articles 5 to 9 of the Directive 2005/36/EC is optional and some clauses are explicitly bind to limited sorts of professions. Still, most of the content of aforementioned Directive articles was transposed into the Recognition of professional qualification Act. Such provisions create a common frame to which special acts regulating individual activities may refer. However, special requirements, sourcing from the individual nature of the regulated activities, set out in the Directive, are to be transposed into special norms regulating the respective professions if needed (e.g. requirement of personal integrity as for the professions in the security branch according Article 7, paragraph 2, lit. e) or provision of information according Article 9).

The Recognition of professional qualification Act introduces in its Section 36a legal institute – **declaration**, which considers temporal or occasional provision of services as authorized, naturally with the exception of cases, where special Acts set out check of professional qualification. Authorization of provision of services shall not exist in the respective area, if the declaration shall not meet the requirements according the Administrative procedure act (Section 37) or if all necessary documents shall not be attached.

If such requirements are not fulfilled, the provision of services is unauthorized and the applicant must be informed about this consequence. Unauthorized provision of services is sanctioned according the Recognition of professional qualification Act. Anyhow, Section 36a allows the applicant to recognize his/her qualifications in the Czech Republic according Sections 6-18 of the Act.

Notification form is available at websites www.msmt.cz

The content of Section 36b is a **check of professional qualification**. The term "check" reflects the different nature of professional qualification assessment in the meaning of interstate provision of services (that is to say that in the general system of professional qualification assessment within the context of establishment is used other term – recognition of professional qualification. According the Article 7, paragraph 4 of the Directive, a prior check of professional qualification may be applied before the first provision of service and only if the service may represent a threat to public health or safety. Such check is set out generally, not even defining the regulated activities falling within this regime. These aims have special norms, which, in case of provision of regulated activities under their competence, have to determine, whether declaration or check is needed before the first provision of the respective service. If the professional qualification of the respective applicant was previously recognized or checked, the request for check may not be raised. Of course, if the statutory conditions for provision of the respective profession were not amended in the meantime and the effect of the previously issued decisions on recognition is not expressly laid down in the transient provisions.

Suggested provision is in compliance with the Article 7.4 of the Directive, which primarily determines the periods for the issue of the respective decision. The period for the issue of decision on check commences when the complete application is delivered. On the contrary to general administrative procedure, the periods are, with respect to the Directive, set out for "notification" of the applicant about the decision not for "decision making". There are cases, where the threat to public health or safety is insignificant or the applicant has a high reputation in the particular branch. Due to these reasons the competent authorities refrain from the check procedure.

The requirements laid down in Section 24, paragraph 1, 2, 3 and 6 of the Act no. 18/2004 Coll. shall be applied accordingly to positive, negative or conditioned check decisions. If the applicant proves meeting with the requirements of the common platform (legal term used in the Section 10, paragraph 4 of the Act) or has a evidence of qualification which is recognized automatically in the EU, than a positive declaration decision is issued and delivered to the applicant without any delay. If the conditioned decision on recognition of the professional qualifications is issued (the applicant has to prove lack of skills), the respective authority usually obliges the applicant to take the aptitude test. According the Directive, the aptitude test shall not be the only way how to prove the qualification. Due to non existing experience from the practical application, the proposal includes the principle that the qualification may be proven by any "other appropriate means".

Naturally, if there is such a substantial difference between the professional qualification of the applicant and the training required in the Czech Republic that it may threaten the public health or safety; the qualification shall not be recognized/checked.

If a) the positive decision on check of professional qualifications is issued; b) there is no need to check the qualifications; c) the aptitude test is successfully passed or other appropriate measures are found sufficient, or in the case of absence of a reaction of competent authority, the service may be provided in the compliance with the Directive 2005/36/EC on the statutory basis (Section 36, paragraph 6). Positive decision on check of professional qualifications, same as the decision issued after passing the aptitude test or acceptance other appropriate measures have the same effect as the decision on recognition of professional qualifications according Section 24, paragraph 1 and 6 of the Act.

The Competent Recognition Authorities in the Czech Republic

Annex

Česká advokátní komora

(Czech Bar Association) Národní 16, 110 00 Praha Tel.: +420 221 729 011 Fax: +420 224 932 989 Email: sekr@cak.cz

Česká komora architektů

(Czech Chamber of Architects) Josefská 34/6, 118 00 Praha Tel.: +420 257 535 034 Fax: +420 257 532 285 Email: cka@cka.cc

Česká komora autorizovaných inženýrů a techniků činných ve výstavbě

(Czech Chamber of Certified Engineers and Technicians) Sokolská 15/1498, 120 00 Praha Tel: +420 227 090 111 Fax: +420 227 090 120 Email: ckait@ckait.cz

Český báňský úřad

(Czech Mining Authority) Kozí 4, P.O. BOX 140, 110 01 Praha Tel.: +420 221 775 311 Fax: +420 221 775 363 Email: sbs.cbu@worldonline.cz

Česká národní banka

(Czech National Bank) Na Příkopě 28, 115 03 Praha 1 Tel.: +420 224 411 111 Fax: +420 224 412 404, +420 224 413 708 Email: podatelna@cnb.cz

Český telekomunikační úřad

(Czech Telecommunication Office) Sokolovská 219, PO. BOX 02, 225 02 Praha Tel: +420 224 004 111 Fax: +420 224 004 830 Email: podatelna@ctu.cz

Český úřad zeměměřický a katastrální

(Czech Office for Surveying, Mapping and Cadastre) Pod Sídlištěm 1800/9, 182 11 Praha Tel.: +420 284 041 111 Fax: +420 284 041 204 Email: cuzk@cuzk.cz

Drážní úřad

(Rail Authority) Wilsonova 80, 121 06 Praha Tel.: +420 224 641 840 Fax: +420 224 641 831 Email: drazni.urad@du-praha.cz

Energetický regulační úřad

(Energetic Regulation Office) Masarykovo nám. 5, 586 01 Jihlava Tel.: +420 567 580 111 Fax: +420 567 580 640 Email: eru@eru.cz

Komora auditorů ČR

(Czech Chamber of Auditors) Opletalova 55, 110 00 Praha Tel.: + 420 224 212 670 Fax: +420 224 211 905 Email: kacr@kacr.cz

Komora daňových poradců ČR

(Czech Chamber of Tax Advisers) Kozí 4, 602 00 Brno Tel.: +420 542 422 311 Fax: +420 542 210 306 Email: kdp@kdpcr.cz

Komora patentových zástupců

(Czech Chamber of Patent Attorneys) Gorkého 12, 602 00 Brno Tel: +420 541 248 246 Fax: +420 541 219 469 Email: chamber@czechpatentagents.info

Komora veterinárních lékařů ČR

(Chamber of Veterinary Surgeons) Palackého 1946/1, 612 00 Brno Tel.: +420 541 562 802 Fax: +420 549 256 407 Email: vetkom@vetkom.cz

Ministerstvo dopravy

(Ministry of Transport) nábř. Ludvíka Svobody 12/22, P.O. Box 9, 110 15 Praha Tel.: +420 972 231 111 Fax: +420 972 231 184 Email: podatel1@mdcr.cz, podatel2@mdcr.cz

Ministerstvo financí

(Ministry of Finance) Letenská15, 118 10 Praha Tel.: +420 257 041 111 Email: podatelna@mfcr.cz

Ministerstvo kultury

(Ministry of Culture) Maltézské nám. 471/1, 118 11 Praha Tel: +420 257 085 111 Fax: +420 257 311 522 Email: posta@mkcr.cz

Ministerstvo práce a sociálních věcí

(Ministry of Labour and Social Affairs) Na Pořičním právu 1, 128 01 Praha Tel: +420 221 921 111 Fax: +420 224 918 391 Email: posta@mpsv.cz

Ministerstvo pro místní rozvoj

(Ministry for Regional Development) Staroměstské nám. 6, 110 15 Praha Tel: +420 224 861 111 Fax: +420 224 861 333 Email: posta@mmr.cz

Ministerstvo průmyslu a obchodu

(Ministry of Industry and Trade) Na Františku 32, 110 15 Praha Tel.: +420 224 851 111 Fax: +420 224 811 089 Email: posta@mpo.cz

Ministerstvo spravedlnosti

(Ministry of Justice) Vyšehradská 16, 128 10 Praha Tel.: +420 221 997 111 Fax: +420 224 919 927 Email: posta@msp.justice.cz

Ministerstvo školství, mládeže a tělovýchovy

(Ministry of Education, Youth and Sports) Karmelitská 7, 118 12 Praha Tel.: +420 257 193 111 Email: gualifications@msmt.cz

Ministerstvo vnitra

(Ministry of the Interior) Nad Štolou 3, 170 34 Praha Tel.: +420 974 811 111 Email: dotazy@mvcr.cz

Ministerstvo zdravotnictví

(Ministry of Health) Palackého nám. 4, 128 01 Praha Tel.: +420 224 971 111 Fax: +420 224 972 111 Email: mzcr@mzcr.cz

Ministerstvo zemědělství

(Ministry of Agriculture) Těšnov 17, 117 05 Praha Tel.: +420 221 811 111 Fax: +420 224 810 478 Email: posta@mze.cz

Ministerstvo životního prostředí

(Ministry of the Environment) Vršovická 1442/65, 100 10 Praha Tel: +420 267 121 111 Fax: +420 267 310 308 Email: posta@env.cz

Státní plavební správa

(State Navigation Authority) Jankovcova 4, 170 00 Praha Tel.: +420 234 637 110 Fax: +420 283 870 514 Email: reditelstvi@spspraha.cz

Státní úřad pro jadernou bezpečnost

(State Office for Nuclear Safety) Senovážné nám. 9, 110 00 Praha Tel: +420 221 624 111 Fax: +420 221 624 760 Email: press@sujb.cz

Contact Points in EU, EEA and Switzerland

Annex 2

BELGIUM

(COMMUNAUTE FRANÇAISE) Ministere de la Communauté française Direction générale de l'Enseignement non obligatoire et de la recherche scientifique Mme Chantal Kaufmann Directrice générale a.i. Rue Adolphe Lavallée, 1 B – 1080 BRUXELLES tel: +32-2-690.87.02 / fax: +32-2-690.87.60 e-mail: chantal.kaufmann@cfwb.be Website: http://www.cfwb.be/infosup

(VLAAMSE GEMEENSCHAP) NARIC-Vlaanderen Administratie Hoger onderwijs en Wetenschappelikj Onderzoek Hendrik. Consciencegebouw, Toren A 7. Koning Albert II-laan 15 B – 1210 BRUSSEL tel: +32-2-553.98.19 / fax: +32-2-533.98.45 e-mail: Erwin.malfroy@ond.vlaanderen.be

BULGARIA

Ms Marina Encheva Senior Expert in Directorate "Information products and Services" National Center for Information and Documentation/ 52 A, G.M. Dimitrov Blvd. BG - 1125 SOFIA tel: +359 2 817 38 64 / fax: +359 2 971 31 20 e-mail: m_encheva@nacid.bg Website: http://reqprof.nacid.bg/

CZECH REPUBLIC

Ms. Zuzana Šonková National Coorinator for Recognition of Professional Qualications Ministerstvo školství, mládeže a tělovýchovy Centrum uznávání odborných kvalifikací Ministry of Education, Youth and Sports Centre of Recognition of Qualifications Karmelitská 7 CZ - 118 12 PRAHA 1 tel: 257 193 376 tel: 257 193 379 e-mail: qualifications@msmt.cz Internet: www.msmt.cz

DENMARK

Mrs Tatjana Milcevic CIRIUS, 1. division Fiolstrade 44 DK - 1171 Copenhagen K tel.: + 45 3395 7000, Direct line: 7069 / fax: + 45 3395 7092 e-mail: tm@ciriusmail.dk Website: www.ciriusmail.dk

GERMANY

Mrs Kirsten Glückert Bundesministerium für Wirtschaft und Technologie Referat EA3 Scharnhorststraße 34 - 37 D-10115 Berlin Germany tel: +49 30 2014 7694 / fax: +49 30 2014 5379 e-mail: diplomanerkennung@bmwi.bund.de

ESTONIA

Ministry of Education and Research Mrs Tiia Raudma Munga, 18 EE-50088 TARTU tel: +372 735-0228 / fax: +372 735-0250 e-mail: tiia.raudma@hm.ee

Estonian ENIC/NARIC Office Mr Gunnar Vaht EE-TALLINN e-mail: gunnar@archimedes.ee General website: www.archimedes.ee/enic

GREECE

Ms Athina Plessa-Papadaki Director Ministry of National Education and Religious Aff Directorate for European Union Affairs 37, Andrea Papandreou Street GR – 10185 Attiki tel: +30-210 3443631 / fax: +30-210 3442473 e-mail eudir@ypepth.gr

SPAIN

Mrs Josefa Meseguer Ministerio de Educación y Ciencia Subdirección General de Títulos, Convalidacione Consejería Técnica de Títulos de la UE Paseo del Prado, 28 28071 MADRID tel.: + 34 91 506 55 93 / fax: + 34 91 506 57 06 e-mail: josefa.meseguer@mec.es

FRANCE

Mme Françoise Profit Centre ENIC/NARIC France Centre international d'études pédagogiques (CIE 1 avenue Léon Journault F – 92318 SEVRES Cedex Internet: http://www.ciep.fr tel:+33145076321 / fax:+33145076302 e-mail: enic-naric@ciep.fr

IRELAND

Mrs Grainne Egan Qualifications, Curriculum & Assessment Policy Unit Department of Education and Science Marlborough Street, IRL - DUBLIN 1 tel: +353 1 889 6539 / fax: +353 1 809 5048 e-mail: grainne_egan@education.gov.ie

ITALY

Mrs Lucia Monaco Presidenza del Consiglio dei Ministri Dipartimento Politiche Comunitarie Ufficio Mercato Interno e Competitivita Piazza Nicosia 20 I – 00186 ROMA tel.: +39 6 677 95322 / fax: +39 6 677 95064 e-mail: lu.monaco@palazzochigi.it

CYPRUS

Labour Department – Ministry of Labour and Social Insurance National Contact Point for the Mutual Recognition of Professional Qualifications 9 Klimentos Str. CY – 1480 NICOSIA tel: +357 22 400845 or +357 22 400844 / fax: +357 22 400809 e-mail: qualifications@dl.mlsi.gov.cy Website: www.mlsi.gov.cy/dl Ms Marilena Pelekanou – mpelekanou@dl.mlsi.gov.cy Mr Demetris Michaelides – dmichaelides@dl.mlsi.gov.cy

LATVIA

Academic Information Centre Postal address: Vau iela 2, Riga, LV-1050 Latvia Office address: Brivibas iela 33, 4th floor, Rga, LV-1050 tel.: + 371 67225155 / fax: + 37167221006 e-mail: aic@aic.lv, diplomi@aic.lv Website: www.aic.lv

LITHUANIA

Lithuanian Labour Market Training Authority Ministry of Social Security and Labour Aguonu str. 10 LT - 03213 VILNIUS Lithuania tel: +370 5 231 0369 / fax: +370 5 231 0620 e-mail: info@ldrmLt

LUXEMBOURG

Centre de Documentation et d'Information sur l'Enseignement supérieur (CEDIES) 211, route d'Esch L - 1471 route d'Esch lel: 352 / 247 88650 / fax: 352 / 26 19 01 04 e-mail: cedies@mcesr.etat.lu

HUNGARY

Mr Gabor Meszaros Educational Authority Hungarian Equivalence and Information Centre H-1054 Budapest, Bathory, u. 10 tel: +36 1 331-7331 / fax: +36 1 332-1932 e-mail: recognition@om.hu Internet: www.professionalrecognition.hu

MALTA

Mr Anthony DeGiovanni Mutual Recognition Coordinator Ministry of Education, Culture, Youth and Sport Triq I-Assedju I-Kbir MT-FLORIANA VLT 2000 tel.: +356 21 240 419; +356 2598 2448 / fax: +356 2598 2340 e-mail: recognitionmalta.meye@gov.mt

NETHERLANDS

NUFFIC Postbus 29777 NL - 2502 LT DEN HAAG tel.: +31 (0) 70 - 426 02 60 / fax: + 31 (0) 70 - 42603 99 Internet: www.nuffic.nl www.beroepserkenning.nl www.professionalrecognition.nl

AUSTRIA

Mr. Stefan Trojer Federal Ministry of Economic Affairs and Labour Department I/7 Industrial Law Stubenring 1 A-1010 Vienna tel: +43 (1) 71100-5782 / fax: +43 (1) 7110093 5782 e-mail: stefan.trojer@bmwa.gv.at Internet: http://www.bmwa.gv.at

Mrs. Alexandra Lust Federal Ministry of Health, Family and Youth Department I/B/6 Health Professions and General Legal Affairs Radetzkystraße 2 A-1030 Vienna tel::+43-1-71100/4166 / fax:+43-1-71100/4165 e-mail: alexandra.lust@bmgfj.gv.at Internet: http://www.bmgfj.gv.at

POLAND

Biuro Uznawalnoci Wyksztacenia i Wymiany Midzynarodowej Bureau for Academic Recognition and International Exchange Polish ENIC/NARIC ul. Smolna 13 PL - 00-375 WARSZAWA tel:+48 22 826-74-34 / fax: +48 22 826-28-23 e-mail: biuro@buwiwm.edu.pl Website: http://www.buwiwm.edu.pl

PORTUGAL

Mme Lúcia Mestre Ministério do Trabalho e da Solidariedade Social Instituto do Emprego e Formaçao Profissional Departamento de Formaçao Profissional Rua de Xabregas, n° 52, 2° P - 1949-003 LISBOA tel: +351-21-861 45 / +35 1 21 861 4100 fax: +351-21-861 46 02 e-mail: lucia.mestre@iefp.pt

ROMANIA

National Centre for Recognition of Diplomas Granted Abroad Centre National pour la Reconnaissance des Diplômes Gen. Berthelot Street, 28-30 Sector 1 RO - BUCURESTI Romania www.cnred.edu.ro

Director: Mrs Sanda-Marina BADULESCU tel: +40-21 317 85 17 / fax: +40-21 405 63 43 e-mail: sanda.badulescu@medu.edu.ro

SLOVINIA

Mrs Mateja Sedej Ministry of Labour, Family and Social Affairs Kotnikova 28 SI - 1000 Ljubljana tel: + 386 1 369 7688 e-mail: mateja.sedej@gov.si

SLOVAKIA

Mrs Eva Frayová Ministerstvo školstva Slovenskej republiky Stredisko na uznávanie dokladov o vzdelaní Stromová 1 SK- 813 30 BRATISLAVA 1 tel: + 421 2 59 238 121 / fax: + 421 2 59 238 124 e-mail: eva.frayova@minedu.sk

FINLAND

Finnish National Board of Education (Opetushallitus) PO Box 380 FIN-00531 Helsinki tel: +358 9 774 775 / fax: +358 9 7747 7869 e-mail: recognition@oph.fi

SWEDEN

Mrs Karin Dahl-Bergendorff Avdelningen för bedömning av utländsk utbildning Department for Evaluation of Foreign Higher Education Högskoleverket (Swedish National Agency for Higher Education) Högskoleverket, Box 7851 SE - 103 99 STOCKHOLM tel: + 46 8 563 085 00 (switchboard), + 46 8 563 086 63 (direct) fax: + 46 8 563 085 50 e-mail: karin.dahl.bergendorff@hsv.se Website: www.hsv.se

GREAT BRITAIN

Department for Innovation, Universities and Skills (DIUS) Room W3d Moorfoot GB – SHEFFIELD S1 4PQ teL: +44-(0) 114-259.1139 / fax: +44-(0) 114-259.44.75 Website: www.dfes.gov.uk/europeopen

ICELAND

Mr Ólafur Grétar Kristjánsson Adviser Department of Education Ministry of Education, Science and Culture Solvholgsgata 4, IS - 150 REYKJAVIK tel.: +354 545 9569 / fax: + 354 562 3068 e-mail: olafur.g.kristjansson@mrn.stjr.is

LICHTENSTEIN

Mr Helmut Konrad Head of Department for Higher Education and of the NARIC Agency Schulamt Department of Education 2 Herrengasse FL - 9490 VADUZ tel.: +423-236.67.58 / fax: +423.2236.67.71 e-mail: helmut.konrad@sa.llv.li http://www.firstlink.li/eu/sokrates

NORWAY

Norwegian Ministry of Education and Research Mr. Knut Astad Senior Adviser Department for policy analysis, lifelong learning and international affairs P.O. Box 8119 Dep, NO - 0032 OSLO e-mail: kna@kd.dep.no tel: ±47 22 24 70 39 / fax: ±47 22 24 27 32

SWITZERLAND

Mr Frédéric Berthoud Coordinateur pour la reconnaissance des diplômes Office fédéral de la formation professionnelle et de la technologie (OFFT) Effingerstrasse 27 CH - 3003 BERNE tel: +41 31 322 28 26 / fax: +41 31 322 75 50 e-mail: Frederic.Berthoud@bbt.admin.ch

Useful links

Information about recognition of professional qualifications:

Annex 3

The Czech Republic: http://www.msmt.cz/eu/uznavani-kvalifikaci http://uok.msmt.cz/ru_list.php

EU Member States: http://europa.eu.int/comm/internal_market/gualifications

Information about regulated professions:

Database of regulated professions in the Czech Republic: http://uok.msmt.cz/ru_list.php

Database of regulated professions in other EU states:

https://webgate.ec.europa.eu/regprof/index.cfm

www.naric.cz - Centre for Equivalence of Documents about Education – ENIC/NARIC www.nuov.cz - National Institute for Technical and Vocational Education

Information about EU

http://www.euroskop.cz - all about Czech membership in the EU http://www.europa.eu.int - official website of EU http://www.europa.eu.int/europedirect/ - website for EU citizens http://www.europa.eu.int/eures/ - European website of labour mobility http://www.europa.eu.int/eures/ - European website of labour mobility http://www.europa.eu.int/youreurope/ - website "Your Europe" http://europa.eu.int/eur-lex/ - EU legislation http://ec.europa.eu/solvit/ - effective problem solving in Europe



Ministry of Education, Youth and Sports Centre for Recognition of Professional Qualifications



Centre for Higher Education Studies Centre for Equivalence of Documents about Education (ENIC/NARIC)

Prague 2008