

BIOCEV Scientific Director

Qualification criteria

- The applicant must meet at least 2 out of 3 following parameters:
 - o Number of publications in impacted journals
or cumulative IF /10 years ≥ 30 or 60
 - o H-index ≥ 23
 - o Citations (life-long) ≥ 1000
- Education: PhD degree in biomedicine/medicine or natural sciences or biotechnology
- Other: provable experience in leading positions on scientific department level at least
- Salary: 4 – 8 000 EUR/month
- Languages - proficiency in English, partial knowledge of Czech language would be advantage

Responsibility of BIOCEV Director

- BIOCEV Director manages the BIOCEV unit's operation in the extent of explicitly defined competences (and in the extent of competences that are temporarily or permanently delegated on him by the BIOCEV Board).
- S/he coordinates the activities of scientific groups with the aim of sustaining the coherence and synergy of the research projects with respect to the BIOCEV project's scientific objective and with regard to achieving national as well as international excellence in selected areas.
- BIOCEV Director is appointed by the BIOCEV Board for 5 years (if not decided by the Board ad hoc), while after completion of the first term of office the BIOCEV Board decides on his/her appointment for the next term of office.
- The BIOCEV Director is responsible for his/her activities within the competences delegated on him/her to the BIOCEV Board.

Competences of BIOCEV Director

1. S/he manages the unit as a whole in line with the Partnership Agreement, operating documents of the BIOCEV unit and IMG, terms of OP R&DI, and BIOCEV Board resolutions.
2. S/he represents the BIOCEV Project externally within his/her competences.
3. S/he attends to the routine issues of the BIOCEV unit, namely the duties of the head of organization according to general legal regulations.
4. S/he is responsible for the management and evidence of BIOCEV accounting.
5. S/he is responsible for implementation of financial operations of Project BIOCEV; financial transactions exceeding 5 million CZK excluding VAT for an individual operation must have previous approval of the BIOCEV Board. Conclusion of a contract between the funding grantor and the Beneficiary not exceeding 20 million CZK does not need BIOCEV Board approval and is within the competences of the BIOCEV Director.
6. S/he draws up the annual budget of the Project, setup of the financial plan of the Project and presents them to the BIOCEV Board.
7. S/he prepares the proposal for the sums and due dates of regular and additional partnership contributions and presents it to the BIOCEV Board.
8. S/he is responsible for timely and correct clearing of the partnership contributions and presents the clearing proposal to the BIOCEV Board.
9. S/he prepares the final accounts and reports of BIOCEV financial management, which s/he presents to the BIOCEV Board.
10. S/he draws up the schedule of Project BIOCEV implementation and presents it to the BIOCEV Board.

11. S/he prepares the organizational and internal operation regulations of BIOCEV and presents them to the BIOCEV Board.
12. S/he prepares the proposal for the human resources policy development of Project BIOCEV and presents it to the BIOCEV Board.
13. S/he prepares the criteria for nomination of candidates for the Head of the Core Facilities, leaders of research programmes, heads of research laboratories and heads of core facilities and presents them to the BIOCEV Board.
14. In collaboration with the Beneficiary and Partners nos. 1–6, s/he processes the nominations for the leaders of BIOCEV research programmes and Head of the Core Facilities and presents them to the BIOCEV Board for approval.
15. In collaboration with the Beneficiary and Partners nos. 1–6 and with the heads of research programmes, s/he processes the nominations for the heads of research laboratories and presents them to the BIOCEV Board for approval.
16. In collaboration with the Beneficiary and Partners nos. 1–6 and with the Head of the Core Facilities, s/he processes the nominations for the heads of the particular core facilities and presents them to the BIOCEV Board for approval.
17. S/he is responsible for regular monitoring of the monitoring indicators of the Project, preparation and implementation of the measures aiming at improvement of the current state. No later than within three working days from adopting such measures s/he must inform the BIOCEV Board in written form.
18. S/he observes the adherence to the Project BIOCEV objective and takes appropriate actions to fulfil the activities and achieve the goals of Project BIOCEV.
19. S/he coordinates setup of the plan of research project activities and regular project assessment reports.
20. S/he ensures coordination of scientific projects in collaboration with the leaders of research programmes within the defined research objective of Project BIOCEV and monitors cohesion and synergy of the scientific programmes and projects.
21. S/he delegates powers to the employees for substituting him/her within his/her defined competences.
22. S/he delegates powers to his/her directly subordinated senior employees.
23. S/he convenes the International Scientific Board.
24. S/he is responsible for organizing at least one annual international benchmarking.
25. S/he takes decisions in internal conflicts in compliance with chapter 20, paragraph 1 of the Partnership Agreement.
26. S/he is responsible for processing interim and monitoring project reports as required by the Managing Authority of OP R&DI or by the BIOCEV Board.