

Position: Executive Director

CEITEC - Central European Institute of Technology, www.ceitec.eu, is a project focused on the establishment of a European centre of excellence in the area of life sciences and advanced materials and technologies. The project is implemented by a consortium of universities and research institutes based in Brno, Czech Republic, led by Masaryk University.

The main management figure of the new centre will be the Executive Director. The scientific direction of the centre will be formulated by the Scientific Director. These two main leaders of the centre will work in close cooperation. Attention will be given to appropriate representation of both scientific fields encompassed by CEITEC (life sciences, material sciences) in the professional background of candidates for these top leadership positions. The rights and obligations of the top management of the centre are stipulated by the partnership agreement. Depending on the individuals selected, some modification of the rights and obligations may be made.

Powers and responsibilities:

Executive Director

- Is the highest representative of CEITEC responsible to the Coordination Board for the fulfilment of tasks and objectives of the Project
- Is responsible for the overall management of the Project
- Is responsible for all labour-law relations within the Central Management Structure
- In close cooperation with the Scientific Director states the basic direction of the scientific orientation and goals of the Project as well as assures the Common Evaluation of Scientific Excellence
- Appoints Research Programme Coordinators (based on approval of Coordination Board) and members of International Scientific Advisory Board (after consultation with Research Programme Coordinators),
- Suggests/advises on appointments/dismissals of Research Group Leaders
- Supports activities of common authorities of CEITEC
- Manages relations with Partners
- Is responsible for the management of common activities and communication of the Project
- Coordinates international cooperation and strategic partnerships

Qualifications - experience:

- Managerial experience (main emphasis) – at least 5 years track record in management of a top-class scientific centre with at least 100 staff and preferably with annual budget in access of EUR 10 mil.
- Scientific excellence in the field of life or material sciences, with corresponding publication record measured by citation index and h-index (preferably over 20)
- Proven track record in acquiring, managing and coordinating international grants (such as ERC, FP7, NiH and others)
- Languages: English proficiency (knowledge of Czech language will not be considered)

Qualifications – personal profile:

- Proven capacity to take decisions, both at strategic and operational level
- Strong sense of responsibility, initiative and self-motivation along with an ambition to set up a new European Centre of Excellence
- Proven stress-resistance, flexibility, adaptability and capability of motivating staff

Period of office:

- 6 years, renewable with possibility of serving maximum two periods

Interested candidates should send a letter of interest, including a brief description of research and leadership experience, CV and bibliography to: registration@msmt.cz until **February 8th 2012**.

For informal enquiries about any aspect of the post, please contact Mr. Ondřej Hradil, CEITEC Deputy Director (Email: ondrej.hradil@ceitec.cz, Tel: +420-549 493 918). All enquiries/information from the candidates will be handled in the strictest confidence.

All applications will be assessed by a special selection board (so called Search Committee), consisting of both international and Czech experts as well as representatives of CEITEC, that shall meet under the coordination and supervision of the Managing Authority of the Operational Programme Research and Development for Innovation on the turn of November and December 2011.

Top selected suitable candidates will be invited for interviews taking place in Brno, Czech Republic in February 2012 (concrete date to be provided).

For details regarding the Search Committees, please visit the following webpage: www.msmt.cz/strukturalni-fondy/search-committees