

Norway Grants

Czech-Norwegian Research Programme CZ09

Norwegian Financial Mechanism 2009-2014

Reallocation of Unused Institutional Support to Additional Activities within the Area of Social Sciences and Humanities for already Approved Projects in the Czech-Norwegian Research Programme CZ09

Closure Deadline: 14:00 on March 24, 2016

The Ministry of Education, Youth and Sports, the Czech Republic (hereinafter “the Programme Operator”), in cooperation with the Research Council of Norway, the Donor Programme Partner, informs all beneficiaries of the Czech-Norwegian Research Programme CZ09 (hereinafter “the Programme”) about a possibility to submit proposals for additional research activities within the Social Sciences and Humanities thematic area to request an unused institutional support from the Programme.

The selected beneficiaries and approved projects which are eligible for the reallocation of institutional support can be found at: <http://www.msmt.cz/vyzkum-a-vyvoj-2/projects>.

Notification:

The provided institutional support (hereinafter “the support”) must be spent and settled to the state budget in accordance with the conditions stipulated in the original Decision on the provision of institutional support to the international cooperation project in the field of research and development within the framework of the Czech–Norwegian Research Programme CZ09 (hereinafter „the Project Contract”).

There is no legal claim to provide the support by submitting the proposal. The support does not serve to balance the shortened original project eligible costs approved by the Programme Operator.

1. Total allocation of institutional support

The total of unused support for additional research activities is available in the amount of **CZK 17 662 000 (EUR 666 490¹)**. The support is provided in Czech Crowns.

The minimum amount of support is CZK 500 000 (EUR 19 462²) per project. The maximum amount is CZK 7 000 000 (EUR 272 479) per project.

2. Eligible activities

The Programme will support additional research activities (hereinafter “the activities”) in basic³ and industrial⁴ research and experimental development⁵. The activities must fall

¹ The fixed exchange rate CZK 26.50/EUR 1.

² The exchange rate of the European Commission for October 2013 related to the Call 2013 - CZK 25.69/EUR 1.

³ Article 1.3. letter (m) of Community Framework for State Aid for Research, Development and Innovation (2014/C 198/1).

⁴ Article 1.3. letter (q) of Community Framework for State Aid for Research, Development and Innovation (2014/C 198/1).

within the **Social Sciences and Humanities** thematic area **and/or must contribute to this thematic area.**

The activities must extend the existing project objectives, or promote new project objectives and results, and/or will have benefits for this prioritized thematic area. At the same time, the activities will contribute to achieving the overall objectives of the Programme.

The support is not provided for activities within the Environment and Health thematic areas.

3. Eligible Applicants

Eligible applicants are exclusively the Project Promoters together with their Project Partners selected and approved in the Call announced on November 29, 2013 (with the identification code in the system of the Research and Development SMSM 2014 7F1).

The support is intended for all already approved and running 7F projects. A third party (other Project Partners outside the Czech Republic and Norway) already approved by the Programme Operator may participate in the activities, but it is not supported from the Programme, and it will cover its expenses from other sources. Any involvement of new Project Partners is not allowed.

Members of a research team (e.g. a (post)doctoral student, a scientist) must have at least a master's degree or its equivalent and appropriate qualifications in the given field.

4. Eligible costs

Expenditures incurred for the additional activities are considered to be eligible within the same limits, principles and rules as for other eligible expenditures incurred in the project. Eligible expenditures must be spent in conformity with the Project Contract.

Eligibility of expenditures on the activities starts on the date of approval of the support by the Programme Operator and ends on April 30, 2017.

The amount⁶ of total project costs and the related amount of support provided for the project or research objectives for the whole project period will not be changed during the the project realization by more than 50% of the amount of total project costs or the amount of support stipulated in the Project Contract⁷.

5. Evaluation and selection process for support

The Programme Operator checks the correctness of the formal requirements, eligibility, legitimacy and completeness of the submitted proposal.

Subsequently, the proposal will be evaluated by 2 independent experts in terms of excellence on the basis of the evaluation criteria. The evaluation of all proposals will result in a ranking list on which basis the Programme Committee issues a recommendation for funding. The Programme Operator makes a final decision on the final selection of proposals.

Evaluation methodology and a brief proposal selection process is described in the "Guideline for Reviewers".

⁵ Article 1.3. letter (j) of Community Framework for State Aid for Research, Development and Innovation (2014/C 198/1).

⁶ This amount of allowable costs and expenses is meant institutional support and the total cost of the project approved by the Programme issued in the original Project Contracts no. MSMT-28477/2014, MSMT-5397/2015, MSMT-23681/2015-1 and MSMT-23681/2015-2.

⁷ Sec. 9 Par.7 Act No. 130/2002 Coll., On the Support of Research and Development from public funds and on amendment to certain related acts (Act on Support for Research and Development), as amended.

6. Proposal submission for institutional support

The proposal of activities within the prioritized thematic area will be submitted by the Project Promoter (the Czech entity) on behalf of the Project Partner(s). **The deadline for submission is 14:00 on March 24, 2016.**

The Request for institutional support for additional research activities of 7F projects within the Social Sciences and Humanities thematic area must contain the following:

- Official request signed by the statutory authority, or authorized person of the Project Promoter;
- The completed proposal for additional research activities of the project in English;
- Annex I – The draft of budget for additional research activities in Czech Crowns (CZK);
- Annex II – The draft of total project budget including additional institutional support in Czech Crowns (CZK);
- Annex III – Statutory declarations – only for Czech entities;
- Annex IV - Consent to processing personal data – for all entities;
- Annex V – The draft of a contract of a new project team member, if applicable (a copy is sufficient, no template available);
- Annex VI – The resume of a new research team member, if applicable (Europass form, no template available);
- Annex VII – The draft of revision of the Partnership Agreement, if applicable (signed original must be delivered before issuing revised Project Contract);
- Annex VIII - The power of attorney for authorized person of the Project Promoter, if applicable (no template available).

The request will be submitted in two formats – a. in paper and b. electronically. Both versions must be identical. The electronic version will be uploaded on a CD. The disc will be attached to the request.

The Project Promoter can send the request by registered mail to the following address: Ministry of Education, Youth and Sports of the Czech Republic, Department of Strategic Programs and Projects, Karmelitska 5, 118 12 Prague 1.

Or deliver it personally to the registry of the Programme Operator at the same address.

Closed envelope will bear the "Norway Grants – CZ09, do not open!" sign.

7. Time schedule

The Programme Operator will accept proposals by March 24, 2016. Subsequently, the proposals will be evaluated by independent experts in April. The Programme Committee will provide its recommendation until April 28, 2016. The final decision will be announced on the web page by the Programme Operator no later than June 1, 2016.

8. Further information

- A. Documents regarding the request for institutional support include:
- Proposal form and mandatory annexes;
 - Guidelines for Reviewers.

Documents can be found on:

<http://www.msmt.cz/vyzkum-a-vyvoj-2/czech-norwegian-research-programme>

B. Relevant legal acts:

- Regulation on the implementation of the Norwegian Financial Mechanism 2009–2014;
- Framework for State Aid for Research, Development and Innovation (2014/C 198/1);
- Programme Agreement;
- Act No. 130/2002 Coll., On the Support of Research and Development from public funds and on amendment to certain related acts (Act on Support for Research and Development), as amended.

Related information and materials can be found on:

<http://www.msmt.cz/vyzkum-a-vyvoj-2/framework-documents-and-regulations-relating-to-projects>

C. Contacts to the Programme Operator – the Ministry of Education, Youth and Sports

- Štěpán Obrtlík +420 234 811 132 (stepan.obrtlik@msmt.cz)
- Jan Aschermann +420 234 811 112 (jan.aschermann@msmt.cz)
- Klára Musilová +420 234 811 131 (klara.musilova@msmt.cz)

Consultations and inquiries from 9 am to 3 pm CET /Prague/ on working days.

D. Contact with the Programme Partner - the Research Council of Norway

- Aleksandra Witczak Haugstad +47 22 03 74 16 (awh@rcn.no)