**Legalization**

**Higher verification of higher education diplomas and diploma supplements issued by universities in the Czech Republic for the purpose of their use abroad**

**Ministry of Education, Youth and Sports**

**Karmelitská 529/5**

**118 12 Prague 1**

**Dana Matějková**

[**dana.matejkova@msmt.cz**](mailto:dana.matejkova@msmt.cz)

**tel. 234 811 349**

**OFFICE HOURS:**

**Monday 8 – 12 13 – 16**

**Tuesday --------------------**

**Wednesday 8 – 12 13 – 16**

**Thursday --------------------**

**Friday --------------------**

**Documents for legalization can be submitted 15 minutes before the end of the office hours at the latest.**

**Only the following documents can be legalized: original diploma and diploma supplement or copies of these documents validated by a notary.**

**No other university documents can be legalized.**

**Applicants are obligated to bring 100 CZK tax stamp for each document.**

**Tax stamps can be bought at every post office.**