



CALL 8K2502

APPLICATION FORM

(in CZECH LANGUAGE, unless stated otherwise)

Provider: Ministry of Education, Youth and Sports,
Karmelitská 529/5, 118 12 Prague 1

Programme: Call 8K2502 for proposals in bilateral collaboration between Czech and Swiss research infrastructures within the Czech-Swiss Research Infrastructure Initiative with project duration from 2025 to 2028.

Programme Name: Call 8K2502

1. BASIC INFORMATION & SIGNATURES

| APPLICANT | |
|------------------------|--|
| Organisation Name | |
| Principal Investigator | |
| PROJECT | |
| PROJECT NAME (CZECH) | |
| PROJECT NAME (ENGLISH) | |
| PROJECT DURATION | |

| SIGNATURE | |
|--|--|
| APPLICANT'S statutory body (title, first name, last name) | |
| STAMP/SEAL¹ | SIGNATURE of the APPLICANT'S Statutory Body² |
| | |
| | DATE³ |

¹ In case of an electronic signature, does not have to be filled in.

² In case the APPLICATION is signed by anyone else than statutory representative, a valid authorization to sign (a power of attorney) must be attached to the application form.

³ In case of an electronic signature, does not have to be filled in.

2. BASIC INFORMATION ABOUT THE PROJECT

| | |
|--|--|
| KEY WORDS (CZECH) | |
| | |
| KEY WORDS (ENGLISH) | |
| | |
| SCIENTIFIC AREA | |
| Zvolte položku. | |
| FIELDS OF RESEARCH AND DEVELOPMENT (FORD) – OECD (ENGLISH) | |
| No. (XXXXX) – FORD (https://www.msmt.cz/file/55112/) | |
| MAIN (mandatory) | |
| SECOND FIELD | |
| ADDITIONAL FIELD | |
| LEVEL OF DATA CONFIDENTIALITY (CZECH) | |
| vyberte z možností | |

3. PROJECT OBJECTIVES

3.1 PROJECT OBJECTIVES – CZECH

| | |
|---|--------------------------------|
| Summary of project objectives in Czech language | (max. 1 page/1 800 characters) |
|---|--------------------------------|

(Text)

3.2 PROJECT OBJECTIVES – ENGLISH

| | |
|---|--------------------------------|
| Summary of project objectives in English language | (max. 1 page/1 800 characters) |
|---|--------------------------------|

(Text)

4. PROJECT DESCRIPTION⁴

Overall presentation of the research, development, and innovation project, including the following information:

- Project plan presentation, its objectives and intended contributions (including a timeline, risk assessment and methods for eliminating the risks, etc.)
- Methods and approaches applied in the project (scientific and non-scientific components)
- Presentation of project activities and their links to programme indicators (Key Performance Indicators, KPI) or non-scientific components of the project

⁴ For the evaluation criteria see Chapter 10 of the Call 8K2502 text.

- Joint research plan, including partners roles
- Presentation of competencies and expertise of the principal investigator and research team
- Justification of costs in the context of the project's focus, i.e. the link between activities and budget.

(Max. 12 pages/21 600 characters, IN ENGLISH)

(Text)

5. BENEFITS OF THE BILATERAL COOPERATION

Expected benefits of the cooperation; bilateral partner role, his responsibilities and contributions, his potential for future collaboration with the project partner

(Max. 1 page/1 800 characters)

(Text)

6. APPLICANT

| APPLICANT | |
|--|-----------------------|
| State: | Czech Republic |
| Czech National Node | |
| Organisation Name: | |
| Organisation Abbreviation: | |
| Organisation ID (IČO): | |
| Tax ID (DIČ): | |
| Legal Form of Organisation: | |
| Registered Address: | |
| Phone Number: | |
| Website: | |
| Bank Account Number*: | |
| <p>*According to the § 3 letter h) point 10-14 of the Act No. 218/2000 Coll., the subjects named, i.e. public research institutions (veřejné výzkumné instituce, VVI), public universities (veřejné vysoké školy, VVS), and contributory organizations (přspěvkové organizace SPO), will receive the grant ONLY to their account at Czech National Bank (ČNB); <u>this account number</u> is to be filled in the field above (bank code 0710).</p> | |
| Authorized Organisational Unit (e.g. faculty): | |
| Brief Description of the Applicant Institution: (max. 1/3 page) | |
| (Text) | |

RESEARCH TEAM – APPLICANT

| | |
|---|---------------------------------|
| Role in the project: | Investigator (mandatory) |
| Title, First Name, Last Name: | |
| Year of Birth: | |
| Employment Relationship to the Applicant's Organisation (position): | |
| Address (workplace): | |
| Phone Number: | |
| E-mail: | |
| Tasks and Activities in the Proposed Project: | |
| (Text) | |

| | |
|---|--------------------|
| Role in the project: | Team member |
| Title, First Name, Last Name: | |
| Year of Birth: | |
| Employment Relationship to the Applicant's Organisation (position): | |
| Tasks and Activities in the Proposed Project: | |
| (Text) | |

(repeat as necessary for additional key members)

The following section of the application (GREEN) will be completed ONLY if ADDITIONAL PROJECT PARTNER on the Czech side has been invited to participate in the project. Additional project partner in the Czech Republic does not refer to a foreign project partner (for their details, see Chapter 7).

| | |
|--|--|
| PROJECT PARTNER (co-investigator) | |
| Organisation Name: | |
| Organisation Abbreviation: | |
| Organisation ID (IČO): | |
| Legal Form of Organisation: | |
| Registered Address: | |
| Phone Number: | |
| Website: | |
| Authorised organisational unit (e.g. faculty): | |
| Brief description of additional project partner in the Czech Republic: (max. 1/3 page) | |
| (Text) | |

| | |
|--|--|
| RESEARCH TEAM – ADDITIONAL PROJECT PARTNER CZ | |
| Role in the project: | Additional investigator (mandatory) |
| Title, First Name, Last Name: | |
| Year of Birth: | |

| | |
|---|--|
| Employment Relationship to the Organisation (position): | |
| Address (workplace): | |
| Phone Number: | |
| E-mail: | |
| Tasks and activities in the proposed project: | |
| (Text) | |

| | |
|---|-------------|
| Role in the project: | Team member |
| Title, First Name, Last Name: | |
| Year of Birth: | |
| Employment Relationship to the Organisation (position): | |
| Tasks and Activities in the Proposed Project: | |
| (Text) | |

(copy the table for additional key team members)

7. FOREIGN PROJECT PARTNER/S

| BILATERAL PROJECT PARTNER | |
|--|-------------|
| State: | Switzerland |
| Swiss National Node: | |
| Organisation name: | |
| Address: | |
| Website: | |
| KEY INDIVIDUALS of the project partner | |
| (Principal) INVESTIGATOR (1., Title, First Name, Last Name, E-mail, Position): | |
| 1. | |
| Other team members (2-X., Title, First Name, Last Name, E-mail, Position): | |
| 2. | |
| .. | |
| Brief Description of the Foreign Partner Organisation: (max. 1/3 page) | |
| (Text) | |

(If there are multiple bilateral partners in the project, copy the table.)

(If not relevant, leave the Swiss National Node field blank.)

8. FINANCIAL PLAN

Table for the Requested Grant is for project activities of the APPLICANT (Czech Republic) and ADDITIONAL CZECH PROJECT PARTNERS and for project activities of the foreign SWISS PROJECT PARTNER/S.

8A. REQUESTED GRANT

| | | | | |
|--|-------|-------|-------|-------|
| TOTAL GRANT FOR THE WHOLE PROJECT PERIOD: | | 0 CZK | | |
| | | | | |
| TOTAL GRANT BY YEARS | 2025 | 2026 | 2027 | 2028 |
| Personal Costs | 0 CZK | 0 CZK | 0 CZK | 0 CZK |
| Travel and Mobility Costs | 0 CZK | 0 CZK | 0 CZK | 0 CZK |
| Costs for acquisition of tangible and intangible assets - cap of 10% | 0 CZK | 0 CZK | 0 CZK | 0 CZK |
| Costs of services – cap of 20 % | 0 CZK | 0 CZK | 0 CZK | 0 CZK |
| Other operating costs | 0 CZK | 0 CZK | 0 CZK | 0 CZK |
| Indirect costs (Overheads) - flat rate of up to 25% | 0 CZK | 0 CZK | 0 CZK | 0 CZK |
| TOTAL GRANT BY YEARS | 0 CZK | 0 CZK | 0 CZK | 0 CZK |
| (whole CZK – DO NOT round to thousands!) | | | | |

Of which, the shares are:

| | | | | |
|---|-------|-------|-------|-------|
| APPLICANT – GRANT INDICATIVE BUDGET | 2025 | 2026 | 2027 | 2028 |
| Personal Costs | 0 CZK | 0 CZK | 0 CZK | 0 CZK |
| Travel and Mobility Costs | 0 CZK | 0 CZK | 0 CZK | 0 CZK |
| Costs for acquisition of tangible and intangible assets | 0 CZK | 0 CZK | 0 CZK | 0 CZK |
| Costs of services | 0 CZK | 0 CZK | 0 CZK | 0 CZK |

| | | | | |
|--|--------------|--------------|--------------|--------------|
| Other operating costs | 0 CZK | 0 CZK | 0 CZK | 0 CZK |
| Indirect costs (Overheads) | 0 CZK | 0 CZK | 0 CZK | 0 CZK |
| TOTAL GRANT BY YEARS | 0 CZK | 0 CZK | 0 CZK | 0 CZK |
| (whole CZK – DO NOT round to thousands!) | | | | |

| PROJECT PARTNER (Czech Republic) – GRANT (if applicable) INDICATIVE BUDGET | 2025 | 2026 | 2027 | 2028 |
|---|--------------|--------------|--------------|--------------|
| Personal Costs | 0 CZK | 0 CZK | 0 CZK | 0 CZK |
| Travel and Mobility Costs | 0 CZK | 0 CZK | 0 CZK | 0 CZK |
| Costs for acquisition of tangible and intangible assets | 0 CZK | 0 CZK | 0 CZK | 0 CZK |
| Costs of services | 0 CZK | 0 CZK | 0 CZK | 0 CZK |
| Other operating costs | 0 CZK | 0 CZK | 0 CZK | 0 CZK |
| Indirect costs (Overheads) | 0 CZK | 0 CZK | 0 CZK | 0 CZK |
| TOTAL GRANT BY YEARS | 0 CZK | 0 CZK | 0 CZK | 0 CZK |
| (whole CZK – DO NOT round to thousands!) | | | | |
| (copy the table for additional Czech project partners) | | | | |

| PROJECT PARTNER (SWITZERLAND) – GRANT INDICATIVE BUDGET (max. 50% of the total project grant) | 2025 | 2026 | 2027 | 2028 |
|---|-------|-------|-------|-------|
| Personal Costs | 0 CZK | 0 CZK | 0 CZK | 0 CZK |
| | 0 CHF | 0 CHF | 0 CHF | 0 CHF |
| Travel and Mobility Costs | 0 CZK | 0 CZK | 0 CZK | 0 CZK |
| | 0 CHF | 0 CHF | 0 CHF | 0 CHF |
| | 0 CZK | 0 CZK | 0 CZK | 0 CZK |

| | | | | |
|---|--------------|--------------|--------------|--------------|
| Costs for acquisition of tangible and intangible assets | 0 CHF | 0 CHF | 0 CHF | 0 CHF |
| Costs of services | 0 CZK | 0 CZK | 0 CZK | 0 CZK |
| | 0 CHF | 0 CHF | 0 CHF | 0 CHF |
| Other operating costs | 0 CZK | 0 CZK | 0 CZK | 0 CZK |
| | 0 CHF | 0 CHF | 0 CHF | 0 CHF |
| Indirect costs (Overheads) | 0 CZK | 0 CZK | 0 CZK | 0 CZK |
| | 0 CHF | 0 CHF | 0 CHF | 0 CHF |
| TOTAL GRANT BY YEARS | 0 CZK | 0 CZK | 0 CZK | 0 CZK |
| | 0 CHF | 0 CHF | 0 CHF | 0 CHF |
| Repeat the table in case of additional Swiss project partner. A maximum of 50% of the total grant amount applies to all Swiss partners combined . <i>(whole CZK – DO NOT round to thousands!)</i> | | | | |

8B. OVERVIEW AND PRIORITIZATION OF PROJECT ACTIVITIES

(Budgetary Tables – Annex)

8C. GENERAL BUDGET COMMENTS

(Text)

9. ATTACHMENTS – SUMMARY

Mandatory Attachments (per Call 8K2502) – ALL APPLICANTS (always)

| | |
|--|--|
| 1. Annex I. | |
| | Attached to the APPLICATION FORM sample document below |
| 2. TAC Statement | |
| TAC (or other similar international advisory body) statement of the project (in ENGLISH), including a list of the names of TAC members who evaluated the project | no sample document |
| 3. Short Academic CV of the key Czech team member (in ENGLISH) | |
| scope: max. 1 A4 for the researcher and ½ A4 for each member of the research team); in PDF or DOCX format (unsigned) | no sample document |
| 4. Budget Tables – Annex (in ENGLISH) | |
| Including division into programme activities/work packages and their prioritisation (core/essential, desirable, optional/additional) | no sample document |
| 5. Draft Partnership Agreement (in ENGLISH) | |
| | no sample document |
| 6. Affidavit | |
| A solemn declaration that the applicant is a research organisation and thus meets all the requirements set out in the definition of an organisation for research and dissemination of knowledge under the Framework for State Aid for Research and Development and Innovation (2022/C 414/01) - point 1.3. (ff); the applicant also declares that its partner(s) also meet these requirements. | sample document below |

Mandatory Annexes (as per Call 8K2502) – ONLY IN SPECIFIC CASES

| | |
|---|--------------------|
| 7. Extract of data on the beneficial owner of the legal entity only if it is RELEVANT for the applicant | |
| For the requirement, see Annex I, Part B. | no sample document |
| 8. Power of Attorney (signed by the statutory body) | |
| if the APPLICATION is signed (pages 1 and 2) by anyone other than the applicant's statutory body | no sample document |

ADDITIONAL ATTACHEMENTS (optional)

| | |
|---|--------------------|
| 9. Graphs, Diagrams, Images etc. | |
| without restriction, the peer review will nevertheless assess the appropriateness and necessity of these annexes. | no sample document |

MINISTRY OF EDUCATION, YOUTH AND SPORTS, KARMELITSKÁ 529/5, 118 12 PRAGUE 1
CALL 8K2502
APPENDIX I. APPLICATION FOR A GRANT
(to be completed in **CZECH**)

Annex I. is used to present the facts that the application for a grant must contain pursuant to Section 14, paragraph 1, of the Act No. 218/2000 Coll. In case of using the template of the Grant Application in Call for Proposals 8K2502, it forms an integral part of this application (i.e. it will remain attached to the signed application).

A. INFORMATION ON THE IDENTIFICATION OF PERSONS ACTING ON BEHALF OF THE APPLICANT (§ 14 PARAGRAPH 3, LETTER E) POINT 1 OF ACT NO 218/2000 COLL.)

The applicant shall provide information on the identification of persons acting on behalf of the applicant, indicating whether they are acting as its statutory body or whether they are acting under a power of attorney. To be completed by applicants of all legal forms.

| Persons acting on behalf of the applicant | |
|---|--------|
| First and Last Name | |
| Date of Birth | |
| Position | |
| Statutory body of the entity | YES/NO |
| Person acts on the basis of a granted power of attorney | YES/NO |

(repeat the part of the table if needed)

B. B. INFORMATION ON THE ULTIMATE BENEFICIAL OWNER OF THE LEGAL ENTITY
(§ 14 PARAGRAPH 3 LETTER E) POINT 2 OF ACT NO. 218/2000 COLL.)

The applicant is obliged to submit data on the beneficial owner of the legal entity in accordance with Act No. 37/2021 Coll., in the form of a complete list of valid data and data that have been deleted without replacement or with replacement by new data. The entities listed in § 7 of Act No 37/2021 Coll. do not have a beneficial owner.

| In accordance with the information in the Application. the applicant declares that – | (the applicant tick ONLY one of the options) |
|---|---|
| <ul style="list-style-type: none"> Complies with the provision of § 7 paragraph 2 letter b) of Act No. 37/2021 Coll., meaning it is a public research institution and therefore, under the law, does not have an ultimate beneficial owner (<u>no</u> extract required) OR Complies with the provision of § 7 paragraph 2 letter c) of Act No. 37/2021 Coll., meaning it is a legal entity established by law or an international treaty (e.g., a public university) and therefore, under the law, does not have an ultimate beneficial owner (<u>no</u> extract required) OR Complies with another provision of § 7 of Act No. 37/2021 Coll., meaning it is – (applicant to specify) ... and therefore, under the law, does not have an ultimate beneficial owner (<u>no</u> extract required). | <input type="checkbox"/> |
| has a beneficial owner within the meaning of Act No 37/2021 Coll. and submits a full statement of valid data (the applicant shall attach this document to the application form as a separate annex) | <input type="checkbox"/> |

C. INFORMATION ON THE IDENTIFICATION OF PERSONS IN WHOM THE APPLICANT HOLDS A SHARE, AND THE AMOUNT OF THIS SHARE (§ 14 PARAGRAPH 3 LETTER E) POINT 3 OF ACT NO. 218/2000 COLL.)

The applicant provides information on the identification of the persons in which the applicant has a stake and the amount of this stake. To be completed by applicants of all legal forms; if the applicant does not have a stake in any other person, leave this blank.

Persons in whom the applicant has a stake, the amount of this stake

| Legal entity | |
|-----------------------|--|
| Name | |
| Registered address | |
| Identification number | |
| Amount of share | |

(repeat the part of the table if needed)

D. DECLARATION OF THE ACTUAL OWNER IN RELATION TO TAX JURISDICTION (SECTION 14(3)(E) OF ACT NO. 218/2000 COLL.)

The applicant, in accordance with the information provided in the Application, declares that its beneficial owner is:

| | |
|---|--------------------------|
| is not a citizen of or resident in a country or jurisdiction included in the EU list of non-cooperative jurisdictions for tax purposes approved by the Council of the European Union. | <input type="checkbox"/> |
|---|--------------------------|

(Note: The current list is published by the Ministry of Finance in the Financial Bulletin.)

E. DECLARATION ON THE STRUCTURE OF RELATIONSHIPS INVOLVING FOREIGN LEGAL ENTITIES OR FOREIGN LEGAL ARRANGEMENTS (SECTION 14(3)(E) OF ACT NO. 218/2000 COLL.) E) POINT 5 OF ACT NO. 218/2000 COLL.)

An applicant who has a structure of relationships under the law governing the registration of beneficial owners, in which foreign legal entities or foreign legal arrangements are involved, declares that:

| | |
|--|--------------------------|
| legal entities or legal arrangements in the structure of relationships are not domiciled or, in the case of legal arrangements, are not administered in a country or jurisdiction listed in point D. | <input type="checkbox"/> |
|--|--------------------------|